



TOOELE TECHNICAL COLLEGE

Health and Safety Plan

2022-2023

Important Contact Information

911 For all Emergencies

Ext. 1820 For Non-life threatening emergencies and Security Concerns: Call TTECH Facilities Director at 435-248-1820

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Introduction

Health and Safety at the Tooele Technical College (Tooele Tech) complies with all federal and state laws, and relevant institutional and industrial regulations, policies and procedures.

This plan is intended to promote a safe, secure, healthful learning and work environment.

The plan outlines the protocol for handling (b) (5) (C) (i) (j) (k) (l) (m) (n) (o) (p) (q) (r) (s) (t) (u) (v) (w) (x) (y) (z) (aa) (ab) (ac) (ad) (ae) (af) (ag) (ah) (ai) (aj) (ak) (al) (am) (an) (ao) (ap) (aq) (ar) (as) (at) (au) (av) (aw) (ax) (ay) (az) (ba) (bb) (bc) (bd) (be) (bf) (bg) (bh) (bi) (bj) (bk) (bl) (bm) (bn) (bo) (bp) (bq) (br) (bs) (bt) (bu) (bv) (bw) (bx) (by) (bz) (ca) (cb) (cc) (cd) (ce) (cf) (cg) (ch) (ci) (cj) (ck) (cl) (cm) (cn) (co) (cp) (cq) (cr) (cs) (ct) (cu) (cv) (cw) (cx) (cy) (cz) (da) (db) (dc) (dd) (de) (df) (dg) (dh) (di) (dj) (dk) (dl) (dm) (dn) (do) (dp) (dq) (dr) (ds) (dt) (du) (dv) (dw) (dx) (dy) (dz) (ea) (eb) (ec) (ed) (ee) (ef) (eg) (eh) (ei) (ej) (ek) (el) (em) (en) (eo) (ep) (eq) (er) (es) (et) (eu) (ev) (ew) (ex) (ey) (ez) (fa) (fb) (fc) (fd) (fe) (ff) (fg) (fh) (fi) (fj) (fk) (fl) (fm) (fn) (fo) (fp) (fq) (fr) (fs) (ft) (fu) (fv) (fw) (fx) (fy) (fz) (ga) (gb) (gc) (gd) (ge) (gf) (gg) (gh) (gi) (gj) (gk) (gl) (gm) (gn) (go) (gp) (gq) (gr) (gs) (gt) (gu) (gv) (gw) (gx) (gy) (gz) (ha) (hb) (hc) (hd) (he) (hf) (hg) (hh) (hi) (hj) (hk) (hl) (hm) (hn) (ho) (hp) (hq) (hr) (hs) (ht) (hu) (hv) (hw) (hx) (hy) (hz) (ia) (ib) (ic) (id) (ie) (if) (ig) (ih) (ii) (ij) (ik) (il) (im) (in) (io) (ip) (iq) (ir) (is) (it) (iu) (iv) (iw) (ix) (iy) (iz) (ja) (jb) (jc) (jd) (je) (jf) (jg) (jh) (ji) (jj) (jk) (jl) (jm) (jn) (jo) (jp) (jq) (jr) (js) (jt) (ju) (jv) (jw) (jx) (jy) (jz) (ka) (kb) (kc) (kd) (ke) (kf) (kg) (kh) (ki) (kj) (kk) (kl) (km) (kn) (ko) (kp) (kq) (kr) (ks) (kt) (ku) (kv) (kw) (kx) (ky) (kz) (la) (lb) (lc) (ld) (le) (lf) (lg) (lh) (li) (lj) (lk) (ll) (lm) (ln) (lo) (lp) (lq) (lr) (ls) (lt) (lu) (lv) (lw) (lx) (ly) (lz) (ma) (mb) (mc) (md) (me) (mf) (mg) (mh) (mi) (mj) (mk) (ml) (mm) (mn) (mo) (mp) (mq) (mr) (ms) (mt) (mu) (mv) (mw) (mx) (my) (mz) (na) (nb) (nc) (nd) (ne) (nf) (ng) (nh) (ni) (nj) (nk) (nl) (nm) (nn) (no) (np) (nq) (nr) (ns) (nt) (nu) (nv) (nw) (nx) (ny) (nz) (oa) (ob) (oc) (od) (oe) (of) (og) (oh) (oi) (oj) (ok) (ol) (om) (on) (oo) (op) (oq) (or) (os) (ot) (ou) (ov) (ow) (ox) (oy) (oz) (pa) (pb) (pc) (pd) (pe) (pf) (pg) (ph) (pi) (pj) (pk) (pl) (pm) (pn) (po) (pp) (pq) (pr) (ps) (pt) (pu) (pv) (pw) (px) (py) (pz) (qa) (qb) (qc) (qd) (qe) (qf) (qg) (qh) (qi) (qj) (qk) (ql) (qm) (qn) (qo) (qp) (qq) (qr) (qs) (qt) (qu) (qv) (qw) (qx) (qy) (qz) (ra) (rb) (rc) (rd) (re) (rf) (rg) (rh) (ri) (rj) (rk) (rl) (rm) (rn) (ro) (rp) (rq) (rr) (rs) (rt) (ru) (rv) (rw) (rx) (ry) (rz) (sa) (sb) (sc) (sd) (se) (sf) (sg) (sh) (si) (sj) (sk) (sl) (sm) (sn) (so) (sp) (sq) (sr) (ss) (st) (su) (sv) (sw) (sx) (sy) (sz) (ta) (tb) (tc) (td) (te) (tf) (tg) (th) (ti) (tj) (tk) (tl) (tm) (tn) (to) (tp) (tq) (tr) (ts) (tt) (tu) (tv) (tw) (tx) (ty) (tz) (ua) (ub) (uc) (ud) (ue) (uf) (ug) (uh) (ui) (uj) (uk) (ul) (um) (un) (uo) (up) (uq) (ur) (us) (ut) (uu) (uv) (uw) (ux) (uy) (uz) (va) (vb) (vc) (vd) (ve) (vf) (vg) (vh) (vi) (vj) (vk) (vl) (vm) (vn) (vo) (vp) (vq) (vr) (vs) (vt) (vu) (vv) (vw) (vx) (vy) (vz) (wa) (wb) (wc) (wd) (we) (wf) (wg) (wh) (wi) (wj) (wk) (wl) (wm) (wn) (wo) (wp) (wq) (wr) (ws) (wt) (wu) (wv) (ww) (wx) (wy) (wz) (xa) (xb) (xc) (xd) (xe) (xf) (xg) (xh) (xi) (xj) (xk) (xl) (xm) (xn) (xo) (xp) (xq) (xr) (xs) (xt) (xu) (xv) (xw) (xx) (xy) (xz) (ya) (yb) (yc) (yd) (ye) (yf) (yg) (yh) (yi) (yj) (yk) (yl) (ym) (yn) (yo) (yp) (yq) (yr) (ys) (yt) (yu) (yv) (yw) (yx) (yz) (za) (zb) (zc) (zd) (ze) (zf) (zg) (zh) (zi) (zj) (zk) (zl) (zm) (zn) (zo) (zp) (zq) (zr) (zs) (zt) (zu) (zv) (zw) (zx) (zy) (zz)

and campus health and safety. Students are responsible for personal safety and the safety of others in their area of training and for immediately reporting and/or resolving any health, safety or security concerns to their instructor. Violation of these standards may result in the imposition of sanctions or discipline.

6. Employee Responsibility

As defined in the Occupational Safety and Health Act, P.L. 91-596 of 1970, all persons are required to understand the safety and health requirements of their specific area of training and employment. Safety instruction is an integral part of Tooele Tech programs and it is the student's responsibility to adhere to institutional policy and procedures relating to student conduct and campus health and safety. Employees are responsible for personal safety and the safety of others in their area of training and for immediately reporting and/or resolving any health, safety or security concern to their supervisor and Human Resources. Violation of these standards may result in the imposition of sanctions or discipline.

7. Procedures for Investigating Incidents

All incidents on campus are followed-up with an incident report, which allows the Tooele Tech

11. Fire {Evacuate}

Pull one of the fire alarms that are located at all exits. Vacate the building immediately according to the Evacuation Plan for your area. The meeting area is the flagpole. Instructors and staff will account for all personnel to make sure they are safely out of the building. If quickly accessible, you may take personal items. Do not return to the building until an "all clear" has been given and the alarm ceases. Call 911 to report fires or emergencies.

12. Earthquake {Shelter in Place, if safe, Evacuate}

Take cover under a table or desk (if available) and hold on to the legs. If you are in a hallway, shelter under a doorway. If you are in a classroom, shelter under a desk. If you are in a laboratory, shelter under a lab bench. If you are in a gymnasium, shelter under a table or desk. If you are in a cafeteria, shelter under a table or desk. If you are in a common area, shelter under a table or desk. If you are in an office, shelter under a desk. If you are in a storage room, shelter under a table or desk. If you are in a restroom, shelter under a table or desk. If you are in a kitchen, shelter under a table or desk. If you are in a break room, shelter under a table or desk. If you are in a lounge, shelter under a table or desk. If you are in a meeting room, shelter under a table or desk. If you are in a conference room, shelter under a table or desk. If you are in a training room, shelter under a table or desk. If you are in a classroom, shelter under a desk. If you are in a laboratory, shelter under a lab bench. If you are in a gymnasium, shelter under a table or desk. If you are in a cafeteria, shelter under a table or desk. If you are in a common area, shelter under a table or desk. If you are in an office, shelter under a desk. If you are in a storage room, shelter under a table or desk. If you are in a restroom, shelter under a table or desk. If you are in a kitchen, shelter under a table or desk. If you are in a break room, shelter under a table or desk. If you are in a lounge, shelter under a table or desk. If you are in a meeting room, shelter under a table or desk. If you are in a conference room, shelter under a table or desk. If you are in a training room, shelter under a table or desk.

- If the assailant attempts to enter your area or back you into a corner, then fight back using any means available (as stated in Utah Code 76-2-402).
- If the police arrive, follow all instructions and keep your hands visible.
- The campus building may be sealed as a crime scene and no one will be allowed to enter the building until further notification.

15. Weapons and Firearms

By Utah law, Section [76-10-505.5](#), a person may not possess any dangerous weapon, firearm, or short barreled shotgun, as those terms are defined in Section [76-10-501](#), at a place that the person knows, or has reasonable cause to believe, is on or about school premises as defined in this section.

However, there are exceptions to this law and a person is authorized to possess a firearm as provided under Section [53-5-704](#), [53-5-705](#), [76-10-511](#), or [76-10-523](#), or as otherwise authorized by law.

List of exceptions:

- Person has a permit to carry a concealed firearm (the firearm should be concealed)
- Law enforcement
- Federal law enforcement
- U.S Marshal
- Judges

Definitions:

- “On or about school premises”
 - f* Is defined as: In a public or private elementary school, secondary school, and public or private institution of higher education. This includes all property and school grounds.
- “Dangerous weapon”
 - f* A firea

17. Campus Safety Regarding Sexual Assault, Domestic Violence, Dating Violence or Stalking (Covered Offense)

Tooele Tech is committed to providing options, support and assistance to victims/ survivors of sexual assault, domestic violence, dating violence, and stalking. The College does not tolerate sex offenses in any form, including sexual assault, sexual misconduct, harassment, exploitation, or intimidation.

In this section of the Health and Safety Plan, sexual assault, domestic or dating violence and stalking are referred to as a covered offense. This plan specifically addresses the following:

17.1 Polices Related to a Covered Offense

Policies are located on the Tooele Tech website at <https://tooeletech.edu/current-students/title-ix-contacts-and-policy/> and include the following:

- College Security and Crime Awareness Policy
- Student Code of Conduct and Discipline Policy
- Student Grievance Policy

17.2 College and Community Resources for a Victim of a Covered Offense

Reports of sex offenses may be made to the Tooele City Police Department, or any staff member. Staff members should immediately report this information to the Facilities Director or to their supervisor in his absence. The Facilities Director will confer with the Title IX Coordinator (VP of Student Services) to provide resources to the victim.

Internal Resources:

- Tooele Tech Title IX Coordinator (VP of Student Services)
- Director of Student Services

External Resources:

- Tooele City Police Department (435-882-8900)
- Citizens Against Physical and Sexual Abuse (CAPSA) – Pathways (435-843-1677)
- Rape/Sexual Assault Crisis Line (888-421-1100)
- Domestic Violence & Sexual Assault Victim Advocacy (DVSAVA) (435-882-6888)
- Utah Coalition Against Sexual Assault (UCASA) (866-878-2272)
- Mountain West Medical Center (435-843-3600)

17.3 The Rights of a Victim o Covered Offense

Victims and witnesses have rights covered under Utah Code Title 77-37 Victims' Rights. Tooele Tech takes m74 0 fmeasures to ensure victim confidentiality throughout all steps in the reporting and response to a covered offense.

17.4 Availability, Locations and Methods o74 0 fmor RequestingAssistance oo746 (S)2 (ecur)6.5 (i)-students.

- Safety training to all students during their new student orientation (the College does not have formal student organizations)
- Yearly trainings for employees on increasing campus safety and emergency response procedures
- Record keeping of institutional responses in providing services to victims of sexual assault, domestic violence, dating violence or stalking
- Evaluations of previous responses in providing services to victims of a covered offense over the past 18-months
- Assessments to the institution's response in providing services to victims of a covered offense in the upcoming 24 months
 - Assessments can include security features of the facility, adequate lightening of internal and external areas on campus, adequate staffing is available to respond to emergencies or address safety concerns

17.7 Coordination and Communication Between Institution Resources and Organizations

The College does not employ College security officials. The security of the College is the direct responsibility of each employee and the Facility Director. No such individuals have the authority to make arrests.

In the event of an incident on campus or at a campus activity at an off-campus location, the Facility Director will alert the College President and assess the situation to determine the appropriate response which may include contacting local public safety agencies.

Revision and review Dates:

FY22 7/13/22
FY21 7/27/2021
FY20 8/16/2019
FY19 8/17/2018
FY18 10/02/2017
FY17 03/30/2017
FY16 11/11/2015, 01/07/2016, 04/15/2016
FY15 4/14/2015
FY14 09/18/2014, 11/11/2014